

# Finger Lakes Treatment Court

Canandaigua City Court  
2 North Main Street  
Canandaigua, NY 14424



November 2022

## Team

**Hon. Jacqueline Sisson**  
City Court Judge  
Drug Treatment Court Judge  
Acting Family Court Judge

**Lucile Mallard, CASAC 2**  
Resource Coordinator

**Betsy Lee, LMSW, CASAC**  
Resource Coordinator

**Katherine Watkins**  
Chief Clerk, City Court

**Marcilyn Morrissey**  
Chief Clerk, Supreme and  
County Courts

**Loree Rouse**  
Supreme and County Court Assistant

**Maureen K. Gilroy**  
Law-Clerk

To Ontario County Court Judges –

Please find enclosed materials relating to referring criminally justice involved individuals to the Finger Lakes Treatment Court-Stabilization Part.

Specifically, please find a combined Screening and Referral Form, Bench Card, FLTC-SP Brochure and a Palm Card with quick access to information. Please have the bench card and brochures accessible on the bench.

If a violation of probation is filed in your Court with allegations of opioid use, please consider referring the individual to the FLTC-SP as soon as possible.

It is imperative that criminally justice involved individuals at high risk for overdose be referred and connected to treatment as soon as possible. These materials were created to have information on FLTC-SP readily available.



**Finger Lakes Drug Treatment Court Stabilization Part "FLTC-SP"**

**SCREENING FORM**  
2 N. Main Street  
Canandaigua, NY 14424  
(585) 412-5282

**Hon. Jacqueline E. Sisson**  
Treatment Court Judge

**Katherine Watkins**  
Chief Clerk  
Canandaigua City Court

**Betsey Lee**  
Felony Drug Court Coordinator

**Lucile Mallard**  
Misdemeanor Drug  
Court Coordinator

**Marcilyn Morrisey**  
Chief Clerk  
Ontario County Court

**\*Your answers to these questions will NOT be used against you in this criminal proceeding.**

**DEFENDANT: \_\_\_\_\_ DATE: \_\_\_\_\_**

1. Are you currently using drugs?  YES  NO  
If so, what kind, frequency, amount, and time of last use? \_\_\_\_\_
2. Are you currently in treatment?  YES  NO  
If so, with what provider? \_\_\_\_\_
3. How many times have you gone to the emergency room for a drug-related illness  
in the last 6 months? \_\_\_\_\_
4. How many treatment attempts have you had in the past 24 months? \_\_\_\_\_
5. Are you willing to participate in a treatment program?  YES  NO
6. Have you ever overdosed?  YES  NO  
If so, what drug, when, and how many times? \_\_\_\_\_

**\*If based upon the defendant's screening answers you believe he or she is at high risk for overdose please refer the defendant using the attached form.**



# Finger Lakes Treatment Court-Stabilization Part Referral Form

DEFENDANT: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ DOB: \_\_\_\_\_

ARREST DATE: \_\_\_\_\_ NYS ID NUMBER: \_\_\_\_\_

CHARGE(S): \_\_\_\_\_

COURT: \_\_\_\_\_ JUDGE: \_\_\_\_\_

ATTORNEY: \_\_\_\_\_ NEXT COURT DATE: \_\_\_\_\_

DEFENDANT'S STATUS (I.E. BAIL, INCARCERATED, ROR): \_\_\_\_\_

REFERRED BY: \_\_\_\_\_

Send this referral form with the screening form to:

Betsey Lee, Drug Court Coordinator- [bhlee@nycourts.gov](mailto:bhlee@nycourts.gov)

Lucile Mallard, Drug Court Coordinator- [lmallard@nycourts.gov](mailto:lmallard@nycourts.gov)

Marcilyn Morrissey, Ontario County Court Chief Clerk- [mlmorris@nycourts.gov](mailto:mlmorris@nycourts.gov)

Katherine Watkins, Canandaigua City Court Chief Clerk - [kwatkins@nycourts.gov](mailto:kwatkins@nycourts.gov)

James Ritts, Ontario County District Attorney- [james.ritts@ontariocountyny.gov](mailto:james.ritts@ontariocountyny.gov)

Leanne Lapp, Ontario County Public Defender- [leanne.lapp@ontariocountyny.gov](mailto:leanne.lapp@ontariocountyny.gov)

Carrie Bleakley, Ontario County Conflict Defender- [carrie.bleakley@ontariocountyny.gov](mailto:carrie.bleakley@ontariocountyny.gov)

## BENCH CARD

# Referral to Finger Lakes Treatment Court- Stabilization Part (“FLTC-SP”)

### WHAT IS THE STABILIZATION PART?

In recognition of the opioid crisis affecting Ontario County and its citizens, the FLTC-SP seeks to preserve human life. The mission of the Stabilization Part is to identify individuals who are at high risk for overdose. This FLTC-SP will expedite the transfer of criminally justice involved individuals into the care and supervision of a treatment provider, which will be monitored by the Finger Lakes Treatment Court. The aim of the FLTC-SP is not to confer any dispositional benefit upon a defendant other than to preserve his or her life and provide an opportunity to seek recovery.

The FLTC-SP is presided over by the Honorable Jacqueline E. Sisson, staff members, and agencies committed to help individuals stabilize and make positive changes. This program follows the [10 Essential Elements of Opioid Intervention Courts](#) model

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### IS THIS CASE ELIGIBLE?

1. Felony, misdemeanor and/or violation of probation case subject to exclusion for public safety reasons by the Judge or District Attorney.
2. Defendant is at high risk for drug overdose.
3. Defendant is willing to engage in substance use disorder treatment.

YES TO 1-3= Eligible

### HOW DO I REFER?

Use the FLTC-SP Referral Form or contact the Treatment Court coordinators to begin the referral process:

Betsey Lee (585) 412-5282

Lucile Mallard (585) 412-5163

Adjourn case to FLTC-SP for next appearance.

### PROGRAM REQUIREMENTS

The participant is expected to:

- Appear at FLTC-SP Monday-Friday unless directed otherwise.
- Comply with the intake process with the designated treatment facility and attend treatment as recommended.
- Engage in random drug testing at court/treatment.
- Explore medication assisted treatment.

## ENTRY

1. The referral form is used for screening; the process will identify the defendant's overdose history, current opioid use, pending criminal charges, history of substance use disorder treatment and willingness to enter substance use disorder treatment.
  - The program and expectations are explained to the defendant before entry.
2. At first appearance, the defendant will be interviewed by the FLTC-SP judge for consideration into the program.
  - Program expectations are reviewed, and the defendant is provided a copy of expectations and program brochure.
  - A representative from the District Attorney's office and defense counsel are required to appear at every appearance.
  - Finger Lakes Area Counseling & Recovery Agency (FLACRA) staff are present to give clinical advice and direction.
3. The case manager will meet with the new participant to complete an intake form. The participant intake form is used to collect the individual's demographics and identify any barriers.
  - When barriers (ex: transportation, insurance, need for referrals) are identified, the case manager will assist in problem solving and connecting the individual to services.

## SUSPENSION OF LEGAL PROCESS

1. Following the arraignment, the parties shall execute a written Stay of Prosecution/waiver of speedy trial rights in a form to be jointly agreed upon by the offices of the OCDA and OCPD. The signing of the document will stay the prosecution and preserve the defendant's rights, other than those enumerated.
2. For an initial period of 45 calendar days the prosecution shall be stayed pending defendant's daily compliance with the clinical directives of the FLTC-SP court via the treatment provider and case manager. In the case of a defendant who is not transferred bed-to-bed to an inpatient facility said defendant shall be required to appear daily, Monday through Friday, in the FLTC-SP.
3. In the event stabilization has not been reached within 45 calendar days, the FLTC-SP, within its sole discretion may, after reviewing the clinical and participation/attendance record of defendant, extend the stabilization period for up to an additional 45 calendar days. Should defendant not reach stabilization within the extended period, the matter shall be transferred to the originating court.
4. The FLTC-SP shall not issue stays for matters not before it.
5. No statements made by a defendant in connection with or her entry into or participation in FLTC-SP shall be useable against them in any legal proceeding, other than in connection with sanctions, discharge or other SP proceedings.

## PARTICIPATION

Participants are required to report to FLTC-SP every Monday-Friday, as directed by court staff.

- If a participant is successfully progressing through the program, the FLTC-SP judge will consider reducing reporting to three days a week (Monday/Wednesday/Friday).
- Random drug testing is held at FLTC-SP. Every participant is expected to comply with drug testing at court and treatment. In addition to substance use disorder treatment each participant is offered connection to mental health treatment.

## **FINGER LAKES TREATMENT COURT- Stabilization Part**

2 N. MAIN STREET  
CANANDAIGUA, NEW YORK  
14424

## FINGER LAKES TREATMENT COURT CONTACTS

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Betsy Lee, Treatment Court Coordinator  
(585) 412-5282; [bhlee@nycourts.gov](mailto:bhlee@nycourts.gov)

Lucile Mallard, Drug Court Coordinator  
(585) 412-5163; [lmallard@nycourts.gov](mailto:lmallard@nycourts.gov)

Marcilyn Morrissey, Chief Clerk Ontario  
County Court  
(585) 412-5284; [mlmorris@nycourts.gov](mailto:mlmorris@nycourts.gov)

Katherine Watkins, Chief Clerk Canandaigua  
City Court  
(585) 412-5162; [kwatkins@nycourts.gov](mailto:kwatkins@nycourts.gov)

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## COMMUNITY CONTACTS

Finger Lakes Area Counseling & Recovery  
Agency (FLACRA)  
(315) 462-9466 <https://www.flacra.org>

FLACRA 24/7 Opioid Response Team  
(833) 4-FLACRA (833-435-2272)

Rochester Regional Health Clifton Springs  
and Canandaigua Behavioral Health Services  
(585) 922-9900

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## TESTIMONIAL

*“OSP was one of the best decisions I made  
... I benefitted the most from having a  
wraparound service giving me continuity of  
care.”*

*“It also gave me a taste of what drug court  
would be like so I felt comfortable when I  
started because I was already familiar with  
the expectations and drug court staff.”*

*“[T]he peer and clinician that were assigned  
to me in OSP were phenomenal and super  
supportive. I felt like they advocated for me,  
answered all my questions, and were available  
when I needed support.”*

*“Early recovery was challenging in itself and I  
probably would have struggled a lot more  
without the support from OSP.”*

*- FLTC-SP Participant and 2022 Drug Court  
graduate.*

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## Finger Lakes Treatment Court Stabilization Part “FLTC-SP”

*Hon. Jacqueline E. Sisson  
Presiding Finger Lakes Treatment  
Court Judge*

ONTARIO COUNTY COURTHOUSE



**FINGER LAKES  
DRUG TREATMENT COURT**  
2 N. MAIN STREET  
CANANDAIGUA, NEW YORK 14424

## MISSION STATEMENT

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In recognition of the opioid crisis affecting Ontario County and its citizens, the FLTC-SP seeks to preserve human life. The mission of the Stabilization Part is to identify individuals who are at high risk for overdose.

This FLTC-SP will expedite the transfer of a criminally justice involved individual into the care and supervision of a treatment provider, which will be monitored by the Finger Lakes Treatment Court. The aim of the FLTC-SP is not to confer any dispositional benefit upon a defendant other than to preserve his or her existence and provide an opportunity to seek recovery.

The Stabilization Part is presided over by the Hon. Jacqueline E. Sisson, professional staff members and agencies committed to help individuals stabilize from substance use.

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## FLTC-OSP PROCESS

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### PROGRAM ELIGIBILITY

To be eligible for FLTC-SP, the individual must be at high risk for drug overdose, willing to engage in substance abuse treatment and be criminal justice involved.

Misdemeanors and felony offenses are considered for the program subject to exclusion for public safety reasons by the Judge or District Attorney. Individuals facing a violation of probation or probation misconduct can be considered for the FLTC-SP.

### REFERRALS

Referrals are accepted from defense attorneys, the District Attorney's Office, local courts, probation, police departments and the Ontario County Sheriff's Office. Referrals can be made at the time of arrest, arraignment, or if the crime qualifies for a mandatory desk appearance ticket, the arresting officer can refer.

Please contact one of the Treatment Court coordinators to begin the referral process.

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## PROGRAM GUIDELINES

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Participants are expected to attend substance use treatment, explore medication assisted treatment and comply with all clinical recommendations.

Individuals are required to report to the FLTC-SP Monday-Friday unless directed otherwise.

### PROGRAM BENEFITS

This is a voluntary program. When an individual agrees to enter the FLTC-SP, the criminal case against the individual is suspended during the stabilization period for up to 90 days.

After entry into the FLTC-SP, the individual is connected to treatment as soon as practicable. While participating in the Program they can focus on their sobriety.

No promises or deals are made regarding the criminal case. However, in most cases, the participant has received a more favorable outcome with their pending legal charges

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# Finger Lakes Treatment Court- Stabilization Part

## Eligibility Requirements

1. Arrested/given a desk appearance ticket for a non-violent felony and/or misdemeanor charge or for violating probation;
2. Defendant is at high risk for drug overdose; and
3. Defendant is willing to engage in substance use treatment

## How to Join the Stabilization Part

Individuals interested in participating can call the Treatment Court Coordinator for additional information  
OR

Discuss this option with their attorney.

## Contact Information

Finger Lakes Treatment Court  
2 N. Main Street  
Canandaigua, NY 14424

**Drug Treatment Court Coordinator**  
**Phone: 585-412-5282**

Scan for website access





# Community Contacts

## 24/7 Opioid Response Team

Hotline will help refer to appropriate services based on individual need  
call 833-4-FLACRA (833-435-2272)

## Local Substance Use Treatment Facilities

Finger Lakes Area Counseling &  
Recovery ("FLACRA")  
(315) 462-9466

Rochester Regional Health  
Clifton Springs and Canandaigua  
Behavioral Health Services  
(585) 933-9900

**Emergency - Call 911**